



Rooks County Regional Airport Rules and Regulations

Approved by Rooks County Regional Airport Commission December 6, 2011

1. This list of Rules and Regulations is separate to the guidance provided in the *Rooks County Regional Airport Minimum Standards*, adopted by the Rooks County Airport Commission (RCAC) on **October 20, 2011**. All term definitions contained within the *Minimum Standards* shall apply to terms included in this list of Rules and Regulations.
2. Any person using the airport shall be governed by these regulations, and commercial operators will be governed by the *Rooks County Regional Airport Minimum Standards* as well as any ordinances and resolutions of the FAA and Governing Body of the RCAC relative to the use or occupation of any part of the property comprising the airport.
3. No person shall enter any restricted area posted as being off limits to the public, except by permission of the RCAC.
4. Commercial Aeronautical Activity at the Rooks County Regional Airport is governed by the *Rooks County Regional Airport Minimum Standards*.
5. Pilots, or companies, conducting agricultural spraying operations are prohibited from loading or off-loading fuel, chemicals or other potentially hazard materials from public apron areas, taxiways, etc. and may only conduct material transfer operations from designated containments areas set by the RCAC.
6. No person may sell, store, or utilize any flammable liquid on the Airport or in a hangar facility that has property under lease from the RCAC, without the written permission of the RCAC and in compliance with fire prevention codes and uniform building codes adopted by the County of Rooks, Kansas.

7. No person shall operate any motor vehicle or other mobile equipment at the Airport except in accordance with the rules prescribed herein. Except where otherwise posted, the speed limit for all ground vehicles shall not exceed fifteen (15) miles per hour.
8. No vehicle, except those being operated by tenants in the course of their regular business, or by others to pick-up or deliver passengers or cargo to or from an aircraft via the most direct path (consistent with yielding the right of way to all aircraft), may be driven on the runways, ramp area, or taxiways, except by permission of the Airport Commission.
9. Registered motor vehicles may only be parked in designated areas.
10. No aircraft shall be left unattended unless it is within a hangar, or it is properly parked in a designated aircraft parking place, and it is properly secured to prevent it from being moved and/or entered by unauthorized personnel. The owner(s) of such aircraft not properly secured shall be responsible for any damages resulting from failure to comply with this rule.
11. Person(s) wishing to place a notice or bulletin promoting aviation-related events, sales, etc. may submit the notice/bulletin to the RCAC, provided that such notice is nominal in size. Except as provided above, no person may post, distribute, or display signs, advertisements, circulars, printed or written matter except with the approval of the RCAC.
12. Consumption of alcohol or illegal narcotic drugs is prohibited on the Airport property, and violators will be prosecuted.
13. No person who is under the influence of alcohol or narcotic drugs may operate any motor vehicle or aircraft of any kind on the Airport.
14. No person shall commit any disorderly, obscene, or indecent act, or cause any nuisance on the airport.
15. All of the land at the Rooks County Regional Airport is under control of the RCAC. No person shall:
 - a. Destroy, injure, deface, mark, or disturb in any way, any building, sign, equipment, marker or other structure, flower, lawn, or other public property on the Airport.
 - b. Make any additions or alterations to natural features of the airport unless given written permission by the Airport Manager.
 - c. Trespass on lawns and seeded areas on the airport.

- d. Abandon any personal property on the airport, including vehicles.
 - e. Interfere with, tamper with, or damage any part of the Airport or any of the airport equipment.
 - f. No person shall dispose of garbage, waste, refuse, rubbish, or other material on the airport except in receptacles provided for that purpose.
16. No person shall smoke on the passenger apron, in the hangars, or in any other areas on the Airport in violation of “No Smoking” signs. No person shall smoke at a distance closer than fifty feet from any aircraft, fuel truck, or storage area for flammable materials. County ordinances regarding smoking in facilities are in effect throughout the airport property.
17. Persons observing any violations of these regulations should report violations to the Airport Commission, the County Sheriff, or the Rooks County Commission.
18. Suspicious activity at the Airport should be reported to the RCAC, the County Sheriff, or the Rooks County Commission, as appropriate.
19. Requests for use of the Rooks County Regional Airport for events not associated with normal aviation-related operations shall be reviewed by the RCAC on a case by case basis, using the following guidelines:
- a. Consideration will be given to an event classified as a legitimate aviation use, and/or is aviation-related.
 - b. Any event under consideration shall be open to the public or available to the public.
 - c. The impact of the event on normal operations of the Airport will be considered.
 - d. Limited parking exists at the Airport. The event may not be considered if the existing parking cannot accommodate activities associated with the event.
 - e. Public restroom facilities at the Airport are limited. The event may not be considered if the existing public restroom facilities cannot accommodate activities associated with the event. Consideration may be given to an event that allows for portable restroom facilities (not at County expense).
 - f. The event organizer must be willing to pay for all costs associated with the event, if approved.
 - g. Liability insurance is required for all events with a minimum coverage of \$1,000,000 that names the RCAC as second-insured party under the

coverage. Additional insurance and event expense coverages will be determined on a case-by-case basis by the RCAC.

20. These Airport Rules and Regulations may be updated at anytime by the RCAC and will be posted on the County's website.

21. The RCAC's decision will be final on all activities and issues not specifically covered in these regulations or city ordinances.